

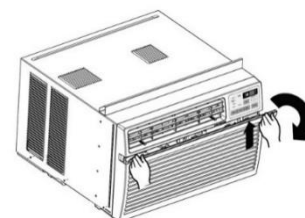
HOW TO CLEAN YOUR WINDOW AIR CONDITIONER FILTER

Your window A/C filter needs cleaning every month. When airflow is blocked the air conditioner cannot work properly and will not cool a room as well as when it was new. The filter also cleans the air of dust and pollen.

Cleaning the filter regularly will help your air conditioner cool the air better.

TIP: Replacement A/C filter material is sold at the hardware store. You may have to cut it to fit your unit.

1. **Turn off the A/C and unplug the unit.** Remove the front cover. Each one will have its own clips or unique way the cover is attached.



2. **Slide the filter out.** The filter may be in a plastic frame or a soft, cloth-like filter.

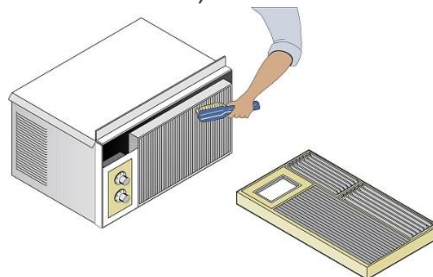
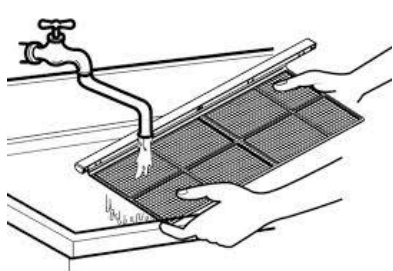


plastic frame



cloth-like filter

3. **Shake to dislodge as much dust and dirt as possible.** Rinse the filter lightly with soapy water. You can also use a soft brush. Then rinse with clear water until clean. Clean the cover too, if needed. The inside fins can be cleaned with a soft brush, like an old toothbrush.



TIP: Air-dry the filter before replacing it in the unit.

4. **Replace the filter and replace the cover.** Then, you can turn the A/C back on.

